



MEETING CALLED TO ORDER BY	Mr. Leo Pacheco, Chairman of the Board
SECRETARY	Mrs. Debbie Hart, Secretary, Pro Tempore
ATTENDEES	Mr. Leo Pacheco, Mrs. Kelly Thompson, Mr. Don Schroeder, Mrs. Teecy Matthews, Mrs. Nneka Nwakoby
NOT IN ATTENDANCE	Mrs. Susan Kile, Mrs. Debbie Hart
ATTENDING GUESTS	

AGENDA ITEM 1

AGENDA ITEM:	PRESENTER(S):
Verification of Quorum and Opening Statement	Mr. Leo Pacheco
DISCUSSION:	
Mr. Pacheco verified that all board members were present and accounted for, and quorum was met. He shared that conducting the board meetings would continue to be virtual for the foreseeable future. Mr. Pacheco also informed the Board that Mrs. Kile and Mrs. Hart while not in attendance, had designated him as proxy to vote on their behalf.	
MOTION:	RESULT:
NONE	

AGENDA ITEM 2

AGENDA ITEM:	PRESENTER(S):
Approval of Current Agenda	Mr. Leo Pacheco
DISCUSSION:	
One addition was made to the Agenda by Mr. Pacheco – review and approval of Financial Management Standard Operating Procedures	
MOTION:	RESULT:
A MOTION WAS MADE BY MR. SCHROEDER AND SECONDED BY MRS. THOMPSON TO APPROVE THE AGENDA.	The motion was carried unanimously and approved.

AGENDA ITEM 3

AGENDA ITEM:	PRESENTER(S):
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Approval of the Last Board Meeting Minutes	Mr. Leo Pacheco
DISCUSSION:	
None	
MOTION:	RESULT:
A MOTION WAS MADE BY MRS. THOMPSON TO APPROVE AND ACCEPT THE MINUTES; THE MOTION WAS SECONDED BY MRS. NWAKOBY.	The motion was accepted and carried unanimously.

AGENDA ITEM 4

AGENDA ITEM:	PRESENTER(S):
Approve Revised and Final Budget 2019-2020	Mr. Leo Pacheco
DISCUSSION:	
None	
MOTION:	RESULT:
A MOTION WAS MADE BY MRS. THOMPSON TO APPROVE AND ACCEPT THE REVISED AND FINAL BUDGET FOR 2019-2020; THE MOTION WAS SECONDED BY MRS. NWAKOBY.	The motion was accepted and carried unanimously.

AGENDA ITEM 5

AGENDA ITEM:	PRESENTER(S):
Approve Revised 2020-2021 Budget	Mrs. Teecy Matthews
DISCUSSION:	
Mr. Leo Pacheco inquired as to whether having to move completely to remote learning would impact the budget and how? Mrs. Matthews indicated that it is unlikely, however OCMS may suffer fiscally due to student population decrease or loss of PICO funds which are tied to school grades; however due to the nature of the pandemic, schools were not able to receive grades for last year. Another possible issue that could affect the budget would be having to cover teachers in the event that they have to undergo a mandatory 14 day quarantine. However, OCMS is still receiving CARE Dollars. Mrs. Matthews also indicated that she had also applied for charter school programming dollars.	
MOTION:	RESULT:
A MOTION WAS MADE BY MRS. NWAKOBY TO ACCEPT AND APPROVE THE REVISED 2020-2021 BUDGET AND SECONDED BY MR. SCHROEDER.	The motion was carried by majority vote and accepted.

AGENDA ITEM 6

AGENDA ITEM:	PRESENTER(S):
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School Reopening Plan	Mrs. Teecy Matthews
DISCUSSION:	
The plan has been submitted to the State as required and has been approved by them.	
MOTION:	RESULT:
A MOTION WAS MADE BY MRS. THOMPSON TO ACCEPT AND APPROVE THE SCHOOL REOPENING PLAN AND SECONDED BY MRS. NWAKOBY.	The motion was carried by majority vote and accepted.

AGENDA ITEM 7

AGENDA ITEM:	PRESENTER(S):
Review and Approve Threat Assessment Procedures	Mrs. Teecy Matthews
DISCUSSION:	
Mrs. Matthews indicated that she responded to Department of Education survey clarifying OCMS' threat assessment process. Board Chairperson to sign off on the threat assessment process indicating that the Board has knowledge of the procedures. Mrs. Matthews outlined the processes and the protocols that have been implemented at the school. No vote was required.	
MOTION:	RESULT:

AGENDA ITEM 8

AGENDA ITEM:	PRESENTER(S):
Revision to Financial Management Standard Operating Procedures	Mr. Leo Pacheco
DISCUSSION:	
Previous policy required that every check required two signatures, the Executive Director and a Board Member who is a designated signer on the account. New policy is moving towards greater flexibility. Also moving towards online bill paying, which will lead to further revisions of the Financial Management SOP. All Checks over \$750.00 (seven hundred and fifty dollars) must be signed by two individuals- Executive Director Mrs. Teecy Matthews and either Mrs. Susan Kile <u>or</u> Mrs. Nneka Nwakoby. Anything below that amount may be signed by the Executive Director only. Mrs. Thompson mentioned that the By-laws currently calls for each check to have 3 (three) signers, namely the ED and two Board members, one of which shall be the Treasurer. By-laws will need to be revised at next Board meeting.	
MOTION:	RESULT:
A MOTION WAS MADE BY MR. SCHROEDER TO APPROVE AND ACCEPT THE REVISED FINANCIAL MANAGEMENT STANDARD OPERATING PROCEDURE. THE MOTION WAS SECONDED BY MRS. THOMPSON.	The motion was carried by majority vote and accepted.

AGENDA ITEM 9

AGENDA ITEM:	PRESENTER(S):
New Board Secretary	Mr. Leo Pacheco

DISCUSSION:	
MOTION:	RESULT:
A MOTION WAS MADE BY MR PACHECO TO NOMINATE AND ACCEPT MRS. NWAKOBY AS SECRETARY TO THE BOARD. THE MOTION WAS SECONDED BY MRS. THOMPSON.	The motion was carried and accepted unanimously.

AGENDA ITEM 10

AGENDA ITEM:	PRESENTER(S):
Facilities Search Update	Mr. Don Schroeder
DISCUSSION:	
Mr. Schroeder indicates that the search for a new building for the school is ongoing. Still in communication with Cullison Wright, they are invested in what we are doing. Have a history in Marion County education. Serving as volunteer advisors serving as project consultant/managers.	
MOTION:	RESULT:
None	

ANNOUNCEMENTS	
General discussion	

NEXT MEETING SET FOR	Friday, September 11, 2020 – 10:30 AM – 12:30 PM – via Zoom Meetings
ADJOURNMENT	A motion to adjourn was made by Mr. Schroeder, Seconded by Mrs. Thompson. The meeting adjourned at 12:40pm.