



Minutes of Board of Trustees Meeting

CALL TO ORDER: 3:26 PM Leo Pacheco

Date: October 4, 2017

INVOCATION: Leo Pacheco

Time: 3:00 PM

PLEDGE OF ALLEGIANCE: Dr. William Murry

Location: Suite 200

IN ATTENDANCE:

Leo Pacheco

Jo Chabot

Teecy Matthews

Dr. William Murry

Debbie Hart

Kelly Thompson

Elias Posth

Joseph Smith

Robert Gallagher

Nnecka Nwakoby

Ro Chabot - Recorder

Motion to approve the meeting agenda as distributed.

Item	Moved	Seconded	Result
Accept Agenda	Kelly Thompson	Jo Chabot	Passed

Motion to approve the minutes of the last Board Meeting.

Meeting	Moved	Seconded	Action
September 6, 2017	Kelly Thompson	Bill Murry	Passed

CORRESPONDENCE:

Chair's Opening Remarks:

- Representing Human Resources, Leo Pacheco stated that the school is changing a couple of positions from salaried, exempt to hourly, non-exempt, in order to comply with FLSA standards and bring consistency to the organization's HR practices.

Treasurer's Report: Dr. Murry presented the Treasurer's Report – copies of which are attached.

Additional items discussed as part of the Treasurer's/Finance report:

- Dr. Murry stated that expenditure line items are linked to budget

- Discussion regarding proposed changes to budget amendment and what required board approval

Motion to accept the Treasurer’s Report:

Item	Moved	Seconded	Action
TREASURER’S REPORT	Dr. William Murry	Jo Chabot	Passed

Executive Director’s Report:

Teecy Matthews presented her Executive Director’s report. Copy attached as part of the minutes.

Summary of report:

- Enrollment at 151 students
- Presentation to the MCPS District to approve/disapprove School Improvement Plan (SIP) will be tomorrow, October 5, 2017. Several board members attending.
- Food services contract approved
- Issues with the transportation department regarding bus leases:
 - Fuel surcharges
 - Repair responsibilities: normal wear and tear vs. major repairs
 - Bus lease increased by 50% over last year as previously stated
- Based on a suggestion by Teecy Matthews, Leo Pacheco motioned to appoint Bob Gallagher to speak with the MCPS Transportation department regarding these issues, get further clarification, and hopefully negotiate better terms.

Motion to appoint Bob Gallagher to serve as transportation liaison:

Item	Moved	Seconded	Action
Transportation Liaison	Leo Pacheco	Kelly Thompson	Passed

- Announced we do have an ESE teacher on staff and she is working on getting access to PEER for ESE students
- Leo Pacheco is handing off Facebook and social media updates to Teecy Matthews
- Our new IT contractor worked on providing internet access to Suite 200 and all seems to be going well

Parent Representative’s Report:

Debbie Hart presented her Parent Representative’s report. Copy attached as part of the minutes.

Summary of report:

- Debbie requested to include updated information in the next parent’s e-newsletter. Leo
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Pacheco directed her to give that information to Teecy Matthews

- Debbie suggested creating “Getting-to-know-You” events at the school for parents to become familiar with one another in an effort to increase parent involvement
- Debbie announced she will be resigning from the Board of Trustees at the end of the academic school year (June 30, 2018)

Committee Reports:

Facilities Committee:	No Report
By-Laws Committee:	Kelly Thompson continues to review by-laws and the Charter. Suggested we clean up current charter before starting fresh with a new charter in time for renewal review.
Nominating Committee:	Leo Pacheco expressed the need for the remaining outstanding officer positions to be filled, and asked for the Trustees to continue searching.
Finance Committee:	No Report
Fundraising Committee:	Bob Gallagher and Teecy Matthews will spearhead the fundraising efforts and take over the Faces of Ocala fundraiser
Library Committee:	No Report
Transportation Committee:	Included in the Executive Director’s Report
Website Committee:	No Report

Old Business:

- Kelly Thompson will work with Teecy Matthews to revise our Mission Statement as part of the Charter revisions.

New Business:

- Bob Gallagher will meet with the Transportation Department to re-negotiate bus lease and research other options

The meeting was adjourned at 5:01 PM after a motion from Leo Pacheco and seconded by Jo Chabot.

The next meeting of the Board of Trustees is November 8, 2017 at 3:00 PM.