

Ocali



Charter Middle School

ACADEMY of MATH, SCIENCE, TECHNOLOGY and ENRICHMENT
A Public Charter Middle School

Minutes of Board Of Trustees Meeting

Call to order: Leo Pacheco	Date: November 8, 2017
Invocation: Dr. William Murray	Time: 3:10 PM
Pledge of Allegiance: Dr. William Murray	Location: Suite 106

In Attendance:

Leo Pacheco	Robert Gallagher	Lari Thomas - Recorder
Dr. William Murray	Kelly Thompson	
Joseph Smith	Teecy Matthews	

Motion to approve the meeting agenda as distributed.

Item:	Moved:	Seconded:	Action:
Accept Agenda	Joseph Smith	Dr. William Murray	Accepted

Motion to approve the minutes of the last Board Meeting:

Meeting:	Moved:	Seconded:	Action:
October 4, 2017	Robert Gallagher	Kelly Thompson	Accepted

CORRESPONDENCE:

- Chairman, Leo Pacheco announced the immediate resignation of Jo Chabot for personal reasons. Leo Pacheco motioned for the resignation to be accepted. Dr. Murray moved and Joseph Smith seconded it.

Treasurer's Report: Dr. Murry presented the treasurer's report, along with an addendum. Copies are attached as part of these minutes.

Additional items discussed as part of the Treasurer's/Finance report:

- Discussion about proposed changes to the budget.
- Discussion about Dr. Murray needing more time to prepare his reports for the monthly meetings. Board members all decided to have the monthly meetings on the second Wednesday of the month to allow Dr. Murray more time to prepare his reports.

Motion to accept the Treasurer's Report:

Item: Treasurer's Report	Moved: Joseph Smith	Seconded: Robert Gallaher	Action: Accepted
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Executive Director's report: Teecy Matthews presented her report. Copy attached as part of minutes.

Summary of report:

- Enrollment at 142 students
- Robert Gallagher and Teecy Matthews met with Dr. Ham to negotiate the bus lease. The Board determined our new lease would stand as-is without change. The new lease was signed by Chairman Pacheco and would be sent via mail the following day.
- District is only paying for 62 of the 90 students riding the bus. Need to call and inquire when the number will be corrected and if the funds will be paid retroactively.
- Mr. Posth is attending Principal meetings on the first Tuesday of every month and finding it valuable.
- Working on collecting the Title 1 funds of \$19,706.00
- Fan Cloth fundraiser from 11/09/2017 until 11/17/17.
- Discussion of future fundraisers with Faces of Ocala and Picasso's Pallet
- Seeking speaking opportunities for Teecy Matthews
- Parent Appreciation Night on Thursday, November 16, 2017
- Progress Reports distributed on November 14, 2017
- Nature's Class field trip on November 29, 2017
- Data from the first quarter district assessment shows students are 13% higher than the district in Language Arts.
- Advantage cards are given out quarterly to all A and B students for special privileges such as wearing blue jeans on Fridays.
- Need \$750 for Playdo training
- Lease has three more years. Discussion regarding the need for building walls.

Parent Representative's Report:

No report

Committee Reports:

Facilities Committee: Nothing New to Report

By-Laws Committee: Kelly Thompson and Teecy Matthews met on 10/10/17 to discuss the charter and make revisions. Should be able to present a rough draft to the Board in January/February with Mission statement.

Nominating Committee: Nothing New to Report

Finance Committee: Nothing New to Report

Fundraising Committee: Nothing New to Report
Library Committee: Nothing New to Report
Transportation Committee: Nothing New to Report
Website Committee: Nothing New to Report

Old Business:

- Chairman Pacheco revisited open Board positions and ask for volunteers to serve. There were no takers.

New Business

- Jo Chabot resigned from the Board of Trustees.
- Discussion regarding bank signatories. Chairman Pacheco request immediate removal of past board members from the bank signatory, and to authorize four Board members as signers keeping two signatories on the checks. Chairman Pacheco and Mr. Gallagher suggested that since the Board has necessary checks-and-balances in place with four different people auditing bank accounts regularly, Mrs. Matthews be added as a signor and permitted to sign checks for \$1000 or below, along with another approved signor. Anything above \$1000 should always be signed by two board members. Dr. Murry weighed in on eliminating the \$1000 threshold and to permit Mrs. Matthews to serve as a back-up/alternate signor in case of emergencies, but keep the current procedure in place requiring two board member's signatures on all checks. The Board agreed.
- Dr. Murry will amend SOP to revise check signers (Section 1E) to add Executive Director and another Trustee, eliminating the requirement for a Board Officer as the only authorized signor.
- Dr. Murray will email everyone the amendment and go to BBVA Compass bank for signature cards.
- Final signatory agreement will be put on the table and voted on at the next meeting.
- Next meeting will be December 13, 2017

The meeting was adjourned by Chairman Pacheco at 4:55 PM.